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### Theodore Schor Middle School

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Dear parents/guardians/families,

Your child’s safety is most important and critical as we help them to reach their maximum academic, social, and emotional potential as students in our school. Last week, your child attended an assembly program reminding them of our expectations for technology, passing between classes, use of our pass system, breakfast procedures, and late to school/class procedures. It was a great opportunity to be refreshed on these expectations as we enter into the 2019 calendar year. These expectations, policies and procedures can be found in our student handbook and district code of conduct.

We also used the assembly program time to review our expectations during security drills, emphasizing the need for student listening and cooperation during our drills. Furthermore, school security/safety is a priority, which was the rationale for our requiring students and staff to wear their school issued IDs and lanyards beginning on January 8, 2019. Our expectations and procedures for requiring students and staff to wear their school-issued IDs and lanyards visibly during the school day was also discussed during the assembly program. This letter and the presentation we used will be posted to both Schoology in grade level groups and in our school’s digital backpack on our school’s website for your detailed review. Yet to keep you informed, here are the most important pieces of information regarding our school ID expectation/procedure:

- School issued IDs and lanyards must be worn (i.e. around the neck) and over clothing (i.e. visible).
- IDs are required for full access to our school’s pass system and for cafeteria lunch/breakfast.
- Temporary IDs will be issued during HR outside of the media center and will serve as an ID for that day.
- Students will earn rewards for wearing their required school-issued student IDs.
- Students will earn consequences for not wearing a permanent or temporary ID.

We believe that the requirement of students and staff wearing their school-issued IDs will only strengthen our school’s safety and security. We will continue to review the procedures as the year progresses and we understand that with your help, we can ensure that our students meet the expectation of wearing student IDs.

**Kindly sign the bottom of this form and return it to your child’s homeroom teacher. Your signature indicates your knowledge and commitment to assisting us with helping our students meet our expectations and with their adjustment to the ID requirement.**

Educationally yours,

Richard Hueston, Principal

Orsolina A. Cetta, PhD, Assistant Principal

Student Name: \_\_\_\_\_

Student Grade: \_\_\_\_\_

Student Homeroom number/teacher: \_\_\_\_\_

*I am aware of the expectations outlined in the student handbook/code of conduct. I am aware of the newly adopted requirement for my child to wear their school-issued student ID card and lanyard beginning on 1/8/19.*

\_\_\_\_\_  
Parent Signature/Date

\_\_\_\_\_  
Student Signature/Date